

## Author Guidelines

CBSA invites academicians and professionals to contribute research papers, articles, case studies, abstract of doctoral dissertations and book reviews for its forthcoming issue.

The Authors/Contributors are requested to kindly follow the given guidelines strictly:

1. Manuscripts should be submitted in either Word or Open Office document format. The composition of manuscripts should be as mentioned: *Title page, Author details, Abstract, Keywords, Body of paper, References and Appendices (if any)*.
2. The size of the paper in any case should not be more than 10 pages (excluding references).
3. **Title Page:** This page should contain the complete title of the paper and names, affiliations, addresses, phone and fax numbers, and e-mail addresses of all authors. The author who submits the article will be regarded as contact author.
4. **Abstract:** An abstract of not more than 150 words is required. It should contain description of the subject and in the case of research papers, discussion about methods and conclusions.
5. **Keywords:** All papers must contain keywords. They should be provided in alphabetical order; and should be immediately after abstract section.
6. **Body of the paper (for research papers):** The body of the paper besides the heading should consist of certain sections like; *statement of the problem, objectives, research methodology (including research type, sampling procedures, statistical methods if any...), Analysis, discussion and etc.*
7. **Conclusion:** The conclusion to the contributions should be precise with minimal numerical figures/data. It should also mention the gist and gamut of the author's effort in his/her research endeavor. The conclusion could give a sense of realization or achievement of objectives of the research.
8. **Illustrations:** Figures and tables should appear at the end after references (in form of appendix), and must have proper description in related or appropriate sections in the body (analysis/discussion/summary or what so ever). The figures & tables must be named numerically (e.g., fig. 1, fig. 2, table-1, table-2 and etc.). All illustrations must have information regarding source of data as description.
9. **References:** Please follow *APA* reference style for references, viz., book, journal, magazine, working papers, monographs, newsletters, websites, webinars and etc. References should be numbered in the order they are mentioned in the text (which means, it need not be alphabetical), number references in squared brackets as shown below:
  - I. Kareena, B. Manoj K. D. (2010). A comparative analysis of higher education system of India with other countries. *American Journal of Scientific Research*. Issue (12). Pp. 137-152. ISSN 1450-223X.
  - II. MHRD. Education. 11th five year plan. P. 22. Retrieved from [http://planningcommission.nic.in/plans/planrel/fiveyr/11th/11\\_v2/11th\\_vol2.pdf](http://planningcommission.nic.in/plans/planrel/fiveyr/11th/11_v2/11th_vol2.pdf)

- III. Geetha, R. P. (2008). Economic reforms and financing higher education in India. from <http://www.ibbc.lt/economicreformshighereducation.pdf>
- IV. Faith. D. (2008). India's Higher Education Sector in the Twenty-First Century – A Growing Market, And the Need for Greater International Engagement. The 17th Biennial Conference of the Asian Studies Association of Australia (ASAA). Australia. P. 1 All Indian Survey on higher education. Pilot Report, MHRD. 2011. p. 1
- V. Sanat. K. (2006). Higher education in India – seizing the opportunity. Working paper no. 179. ICRIER, New Delhi. P. 4-5.
- VI. Knight. J. (2006). Higher education crossing borders. UNESCO. Retrieved from <http://unesdoc.unesco.org/images/0014/001473/147363e.pdf>
- VII. Ajitava. R. Prabhir, D. (2006). Assessing barriers to trade in education services in developing ESCAP countries: An empirical exercise. ART Net Consultative Meeting. Macao.
- VIII. Maria M. (2009). India – Education market. A presentation to University of Alberta. Canadian education centre network. Canada.

- 10. **Proof: The authors may get proofs, after all amendments and correction (if applicable). The papers will be entertained once these suggested corrections are done. Under no circumstances the journal compromises reviewer's feedback.**
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